

**KENTUCKY BOARD OF LICENSED PROFESSIONAL COUNSELORS**  
**MEETING MINUTES**  
**September 15, 2023**

A meeting of the Kentucky Board of Licensed Professional Counselors was held via teleconference on September 15, 2023.

**MEMBERS PRESENT**

Dr. Hannah Coyt  
Amanda Grigsby  
Dr. Andrea Brooks  
Beverly Martin  
Denise Hutchins  
Dr. Charles Pemberton  
Jake Roberts

**DPL STAFF**

Lyndsay Sipple, Admin Section Supervisor  
Stephanie Hilson- Robinson, Board Administrator  
Kristen Lawson, Commissioner

**LEGAL COUNSEL**

Sara Janes, OLS

**OTHER**

Dawn Hinton, KCA  
Eva Hensley  
Shannon  
Ramon

Elliott  
Kevin Jones  
Jessica Priestly  
Courtney McCarthy

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**CALL TO ORDER**

Chair Coyt called the meeting to order at 10:08 a.m.

**MINUTES**

Ms. Hutchins made a motion to approve the August 18, 2023, minutes with amendments to Legal Counsel, 5<sup>th</sup> paragraph, change to *Pursuant to 201 KAR 36:040, Section 6*, and Administrative Hearing, 1<sup>st</sup> paragraph, change to *Seconded by Ms. Grigsby, which carried*. Dr. Brooks seconded the motion with amendments. Motion carried.

**MONTHLY FINANCIAL REPORT**

The Board reviewed the August 2023 financial reports. No action is needed.

**DPL REPORT**

Commissioner Lawson shared the Medication & Firearms Safe Storage Awareness memo issued by the Child Fatality and Near Fatality External Review Panel, a board within the Kentucky Justice and Public Safety Cabinet. The Board may post this to their website and share as they see necessary.

Commissioner Lawson reported Ms. Sipple was officially promoted to Administrative Section II Supervisor, and Jamar Carter was promoted to Executive Staff Advisor.

**NEW BUSINESS**

Dr. Brooks and Ms. Sipple will complete a TA-37 for the AASCB Conference and will have it submitted to the fiscal department for approval.

Ms. Grigsby motioned the Board to accept D.C.'s Special Examination Accommodation Request, seconded by Ms. Martin. Motion carried.

Ms. Sipple reported on a new CE Tracking System in eServices. The system will be made public to licensees in January 2024. Ms. Martin will update the FAQs to include information on the tracking system.

The Board discussed the Chair and Vice Chair positions, as this will be Ms. Amanda Grigsby's last meeting on the Board.

Dr. Pemberton made a motion for Dr. Hannah Coyt to remain Chair of the Kentucky Board of Licensed Professional Counselors for an additional year, and Dr. Andrea Brooks to become Vice Chair, motion seconded by Ms. Hutchins. Motion carried.

### **OLD BUSINESS**

Ms. Hinton reported the next KCA newsletter will be published in early to mid-December, and KBLPC may add an article. Ms. Hinton relayed the KCA Conference had the strongest registration rates seen in August. She reported they are still accepting sponsors and exhibitors.

The Board discussed Professional Identity presentations at the KCA Conference and the possibility of a presentation at KASA in 2024.

Dr. Brooks reported there are now 30 States in the Counseling Compact, and the commission continues work on finding the appropriate database. Dr. Brooks reported they Compact hopes to have an Executive Director hired by the October meeting. Board Counsel and Dr. Brooks will meet to discuss any additional rules adopted by the Compact.

Ms. Hutchins and Ms. Janes will meet to discuss and prepare a draft RFP for Board-Produced Trainings and will report additional information in October.

Chair Hoyt will report on AASCB Training Modules in October.

Board Counsel and NC's Board Counsel will continue to negotiate amendments to the KY/NC Reciprocity Agreement to allow additional verbiage for how a licensee was issued their license (exam, reciprocity, etc.), among other things Board Counsel will report at the next Board meeting.

There are no additional updates to the reciprocity agreement with SC. Discussion will be moved to January 2024, following the AASCB Conference.

There is no additional information from Board Counsel on whether Jurisprudence Exams can be required by regulation or whether it must be required by statute. Discussion will be moved to October.

Ms. Hilson-Robinson reported the 2023 Annual Memberships Fees have been paid to AASCB.

Ms. Janes reported minor edits made to the regulations, including removing language referring to applying by online applications only, adding a provision for self-reporting a Diversion Agreement, and removal of some language relating to the ACA Code of Ethics insofar as application of its provisions to KY licensees.

Ms. Janes reported that the regulations were filed on September 14, 2023. The regulations will appear in the register in November, and the Public Hearing will be held on November 28, 2023. The last day for public comments is November 30. The Board will have until December 15, 2023, to make any additional final edits and submit the Statement of Consideration. The Board will call a Special Meeting the first week of December to finalize the regulations before the Statement of Consideration is filed.

### **APPLICATIONS COMMITTEE**

Mr. Roberts made a motion to enter closed session, pursuant to KRS 61.810(1)(c); (1)(j) and (1)(k) regarding deliberations of quasi-judicial bodies at which information protected by federal and state law may be discussed, to discuss applications and pending litigation/complaints. Ms. Martin seconded the motion, which carried, and the board entered closed session at 11:42 p.m.

Ms. Grigsby motioned to come out of the closed session at 1:12 p.m. Ms. Hutchins seconded the motion, which carried. No action was taken during the closed session.

Ms. Martin made a motion to accept the Applications Committee's recommendation for approvals and denials. Motion seconded by Ms. Grigsby, which carried.

### **Licensed Professional Counselor Associate (LPCA)**

The applications committee made a recommendation to approve the following applications:  
*Abigail Elizabeth Adams, Haley Bergheger, Emily Michelle Black, Madelyn Olivia Frost Bullington, Rachel Cain, Lynsey Lea Carr, Caroline Elizabeth Church, Amanda Clark, Jeri (Nicole) Dawson, Jacob Dalton Durham, Samantha Jo Embry, Samantha Flynn, Kielee Sue Gonzalez, Caitlynn Elizabeth Herm, Jade Jacobs-Hathaway, Jennifer Elizabeth Lakes, Haley Lautenbach, Leanna Elizabeth Lewis, Shandi Dawn Lindsay, Courtney Louise McCarthy Beadnell, Toni C Mcdowell, Hilary Goodwin Neff Miles, Kathryn Elisa Miles, Lacey Danielle Mobley, Linda Renee Morrow, Madison Brooke Overwein, Sarah Phipps, Rebekah Breanne Pickett, Joanna Pierri, Kimberly Gayle Root, Kalyn Madison Smith, Taylor Louise Trouillot, Tori Shavonne Wright*

### **Licensed Professional Clinical Counselor (LPCC)**

The applications committee made a recommendation to approve the following LPCC applications:  
*Alexander Boyce Aronson, Laura Bibby, Ashley Carter, Ryan Tierra Davenport, Andrea M. Hartman, Kelsey Ciana Hess, Shelby Jean Hill, Michael Anthony Holmes, Ryan Kathryn Jeffries, Erin Lewis, Megan Klayer Marshall, Brittney Michelle McHughes, Heather Mitchell, Lucy Namulemo, Naomi May Outlaw, Jessica Jo Priestley, Frank Powers Rice, Presley Flynn Rice, Nevets Antonessa Cache Richardson, Emily Schickel, Vanessa Sinclair, Seth Brian Thompson, Jessica K Williams*

### **LEGAL COUNSEL**

Ms. Martin made the motion to approve D.F.'s Agreed Order. Motion seconded by Ms. Hutchins, which motion carried by all.

### **ADMINISTRATIVE HEARINGS**

#### **COMPLAINTS COMMITTEE**

2022LPC-00046, 2022LPC-00047: Complaints Committee recommends Informal Settlement with acceptance of copies of training certificates for 12 hours of CEs on dual relationships, boundaries, and professionalism. Informal settlement to include weekly supervision for 12 months with focus on dual relationships, boundaries, and professionalism, and supervisor will provide the board with quarterly reports, and no additional complaints filed against the licensee.

2023LPC-00032: Deferred until October 2023.

2023LPC-00034: Deferred until October 2023.

2023LPC-00035: Committee recommends dismissal.

2023LPC-00036: Committee recommends dismissal.

2023LPC-00037: Committee recommends dismissal.

2023LPC-00038: Committee recommends dismissal.

2023LPC-00039: Committee recommends issuing a Cease-and-Desist Letter for serving clients in the BIP program until licensee can provide proof of certification and appropriate credentials.

2023LPC-00040: Committee recommends dismissal.

ESL Self Report: Upon additional information received during the Board Meeting, the Committee recommends deferral until October 2023.

Complaints Committee recommendations constitute motion, 2nd by Ms. Hutchins. All in Favor.

Dr. Pemberton advised the Board he has a conflict in 2023LPC-00003, 2023LPC-00004, 2023LPC-00005 and 2023LPC-00006 and removed himself from the room for the discussion and board vote on the complaints committee's recommendations.

2023LPC-00003, 2023LPC-00005: Committee recommends Private Admonishment and referral of unconfirmed allegation to Executive Branch Ethics Commission.

2023LPC-00004, 2023LPC-00006: Committee recommends an Informal Settlement with 3 hours of CE training in Dual Relationships and completion of an NETCE.com program entitled Beyond Therapy: Basics of Clinical Documentation, with proof to the board.

Ms. Hutchins seconded the Committee's recommendations. Dr. Pemberton was absent for the vote. Motion carried.

Dr. Pemberton was invited back into the room following the vote.

### **PER DIEM**

Ms. Hutchins made a motion to pay per diem for today's meeting as well as the following days:

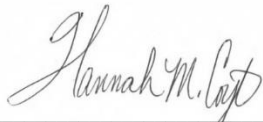
- Dr. Andrea Brooks: 9/15/2023 (Regular Meeting)
- Dr. Hannah Coyt: 9/12/2023 (Regulations Meeting), 9/13/2023 (Board Review), 9/15/2023 (Regular Meeting)
- Amanda Grigsby: 9/14/2024 (Complaints Review), 9/15/2023 (Complaints Committee & Regular Board Meeting)
- Denise Hutchins: 9/14/2023 (Applications Committee), 9/15/2023 (Regular Meeting)

- Beverly Martin: 9/13/2014 (Complaints Review), 9/14/2024 (Complaints Review), 9/15/2023 (Complaints Committee & Regular Board Meeting)
- Dr. Charles Pemberton: 9/14/2023 (Applications Committee), 9/15/2023 (Regular Meeting)
- Jake Roberts: 9/15/2023 (Regular Meeting)

Ms. Grigsby seconded the motion, which carried.

**ADJOURN**

Dr. Pemberton made a motion to adjourn at 1:30 p.m. Second by Ms. Hutchins and carried.

A handwritten signature in cursive script that reads "Hannah M. Coyt". The signature is written in black ink on a light-colored background.

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Dr. Hannah Coyt, Board Chair